

Parks, Recreation and Cemeteries
Phone: (517) 323-8555

Daren S. Bebee-
Chairperson
13168 Audrey Lane
Grand Ledge, MI 48837

Paul L. Kelsey
11731 Gold Fields Dr
Grand Ledge, MI 48837

Mary L. Kwas
4232 Shady Hill Lane
Lansing, MI 48917

Lonnie C. Lee
5743 River Ridge
Lansing, MI 48917

Barbara A. Thorburn
1724 Willow Woods Ln
Lansing, MI 48917

Carmen Y. Turner
4920 Westbridge Circle
Lansing, MI 48917

Al Wilson
219 Vancouver Court
Lansing, MI 48917

November 25, 2014

DATE: December 4, 2014

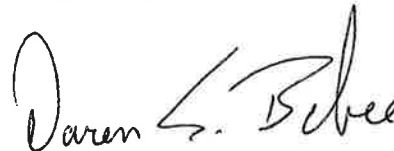
TIME: 6:00 p.m.

PLACE: Delta Township Administration Building, Regular Meeting

A G E N D A

1. Call to Order – Chairperson Daren S. Bebee
2. Approval of Minutes – November 6, 2014
3. Announcements/Correspondence
4. Special Events -
 - A. Home Party Sale
 - B. Sana's Hotline
 - C. Sweets & Treats with Santa
5. Staff Reports
 - A. Seniors Coordinator
 - B. Aquatics Coordinator
 - C. Recreation Specialist
 - D. Recreation Programmer
 - E. Recreation Coordinator
 - F. Maintenance Supervisor
 - G. Director
6. Other Business
 - A. Mount Hope Study Update
 - B. DNR Grants Update
 - C. Grand Woods Park Update
7. Public Comment

Respectfully submitted,



Daren S. Bebee, Chairperson

Parks, Recreation and Cemeteries Commission

**PARKS, RECREATION AND CEMETERIES COMMISSION MINUTES
NOVEMBER 6, 2014 – REGULAR COMMISSION MEETING**

1. CALL TO ORDER – CHAIRPERSON BEBEE

Chairperson Bebee called the meeting to order at 6:00 p.m.

Present: Chairperson Bebee, Kelsey, Kwas, Lee, Turner, Thorburn

Absent: Wilson

Staff: Marcus Kirkpatrick

Guests: None

2. APPROVAL OF MINUTES – October 2, 2014

The minutes were approved as presented.

3. ANNOUNCEMENTS/CORRESPONDENCE

Commissioner Kwas shared thoughts on offering a Spring De-Leafing program. The discussion included additional cost to the operating budget and Granger's availability. There were also questions about the need since 7 weeks are offered in the fall, which is the busiest season, and 2 free events in May.

Commissioner Kwas also commented on the challenges caused by the addition of asphalt millings at Hunter's Orchard Park. Staff is aware and based on research, will address the millings in the spring.

4. SPECIAL EVENTS

- A. Trick or Treat Trail – The event will be held on October 15, after being rained out the previous night. There were 33 businesses, 563 children, and approximately 1400 adults participating.
- B. Monster Mash – There were 304 participants, which is an increase from last year's number of 226. The games were popular and the only issue was the DJ's fog machine setting off the hotel's smoke alarms.
- C. Home Party Sale – The event will be held at the library on November 15, 10:00am – 3:00pm. Raffle tickets will be sold for prizes donated by vendors. All proceeds of the sales will go to the Friends of the Library.
- D. Show & Tell Nature Walk - The October 18, walk was held at Hillside Cemetery. There were 14 participants that participated on the walk, led by Commissioner Kwas.

5. STAFF REPORTS

- A. Senior Coordinator – Tammy Opdyke
 - ☐ Health Care Clinics included Foot Care, Chair Massage, and Blood Sugar, and Blood Pressure with 38 people attending.
 - ☐ The Golf Leagues held their end of the season awards meeting with 21 participants.
 - ☐ This month's guest speaker was Stacey Humphrey from the Medicare/Medicaid Assistance Program.
 - ☐ The Grand Hotel/Mackinac Island trip was held from October 20-23. The 53 participants enjoyed exceptional food, and the wonderful northern Michigan fall scenery.
- B. Aquatics Coordinator – Dave Hill
 - ☐ The Fall Session of Learn to Swim concluded for the 66 children, 6 adults, and 3 private lessons participants.

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- ☐ Our pool hosted two pool rentals during the month of October. There were also 3 Waverly School groups and a Cub Scout group.
- C. Recreation Specialist – Jen Daly
 - ☐ Youth Recreation Basketball will be January 11, and has a registration deadline of December 5. Tom Fritz will be returning as our gym supervisor.
 - ☐ Youth Athletic Forms are being updated, which will enhance online registrations.
- D. Recreation Programmer – Kathy Sobczyk
 - ☐ Development of the Winter Magazine is underway and should be completed in mid-November.
 - ☐ Kathy served as the photographer for the Community Awards Event and handled as the pictures at the “I Am Delta” display.
- E. Recreation Coordinator – Barbara Sherbo Kellogg
 - ☐ Barb attended the Michigan Festivals & Events Conference in Kalamazoo.
 - ☐ Preparation is underway for Santa’s Hotline & Sweets & Treats with Santa.
- F. Parks Supervisor Report –Pat Schieding
 - ☐ Staff is working removing leaves from all parks and cemeteries.
 - ☐ Staff is preparing equipment and verifying location for the upcoming snow removal from township buildings, parks, and sidewalks.
- G. Director’s Report
 - ☐ De-Leafing continues until December 6.
 - ☐ Active Net software is being considered for the Parks & Recreation Department. This new software will allow full on-line registrations and serve as a marketing tool for the department.
 - ☐ Granger will be providing an update for plans to provide free curb-side recycling for township residents. Current plans call for free recycling for residents that have Granger’s trash removal.

6. OTHER BUSINESS

- A. Mount Hope Study Update - C2AE continues the master concept plan. Meetings were held with the Township Board and public informational sessions will be scheduled for December.
- B. Electronics Recycling – Beginning in December, the township will be required to pay for the recycling of CRTs brought to the recycling center. Based on a 6-month projection, the cost be high as \$20,000 per year. Staff is considering alternatives that will allow such recycling and pass the cost onto the recycler.
- C. **MOTION** by Kelsey, support by Thorburn to increase rental rates and rental hours for the Enrichment Center, beginning January 1, 2015. **MOTION CARRIED.**
- D. Mount Hope Study Update - Marcus shared information that C2AE will be sharing during the community forums and during the October 13th Committee of the Whole meeting.
- E. DNR Grants – We have received preliminary scores for the 4 grants submitted. Staff is working to provide additional information to improve the scores.

7. PUBLIC COMMENT

None

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8. ADJOURNMENT

Moved by Kelsey, support by Lee to adjourn the meeting. Motion carried. The meeting adjourned at 6:51 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Barbara A Thorburn".

Barbara A. Thorburn, Secretary
Parks, Recreation and Cemeteries Commission